



BOARD MEMORANDUM

DATE: January 15, 2019
TO: Board of Directors
FROM: Eric Campbell
Chief Finance and Administrative Officer
SUBJECT: January 14, 2019 Special Finance and Administration Committee Meeting

The Finance and Administration Committee met at 6:00 PM on Monday, January 14, 2019 in the Training Room of the Rio Vista Water Treatment Plant. In attendance were Committee Chair Dan Mortensen, Directors Dante Acosta, B. J. Atkins, Ed Colley, Bob DiPrimio, Maria Gutzeit and R. J. Kelly. Staff members present were Erika Dill, Jim Leserman, Ari Mantis, Rochelle Patterson and me. Financial advisor Robert Porr was present, as well as two members of the public. A copy of the agenda is attached.

Item 1: Public Comment – There was no public comment.

Item 2: Recommend Approval of a Safety Incentive Plan – Recommended actions for this item are included in a separate report being submitted at the February 5, 2019 regular Board meeting.

Item 3: Recommend Approval of Revised Claims Policy – Recommended actions for this item are included in a separate report being submitted at the February 5, 2019 regular Board meeting.

Item 4: Review RFP for Ratepayer Advocate – Staff and the Committee reviewed the RFP for the Ratepayer Advocate. The final RFP will be posted and available for viewing on PlanetBids.

Item 5: Discuss Financing of Developer-Contributed Capital and/or Facility Capacity Fees through Community Facilities Districts (CFDs) – Staff and the Committee discussed financing of developer-contributed capital and facility capacity fees through Community Facilities Districts (CFDs).

Item 6: Review Employee-Related Items Pre and Post Merger – Staff and the Committee discussed pre-and-post-merger items.

Item 7: Review and Discuss Wholesale Capital Funding Alternatives – Staff and the Committee reviewed and discussed alternatives for wholesale capital funding.

Item 8: Review Biennial Budget Implementation for Fiscal Years 2019/20 and 2020/21 – Staff and the Committee reviewed proposed biennial budget implementation for Fiscal Years 2019/20 and 2020/21.

Item 9: Recommend Receiving and Filing of November 2018 Monthly Financial Report – The Committee reviewed the November 2018 Monthly Financial Report and recommended that the report be received and filed.

Item 10: Committee Planning Calendar – Staff and the Committee reviewed the FY 2018/19 and 2019/20 Committee Planning Calendar.

Item 11: General Report on Finance and Administration Activities – Staff advised the Committee that a resolution approving third party administration of CalPERS retirement benefits will be submitted directly to the Board at the February 5, 2019 regular Board meeting.

Item 12: Adjournment – The meeting adjourned at 8:28 PM.

EC/ed


Attachment

MBS



Date: January 7, 2019

To: **Finance and Administration Committee**
Dan Mortensen, Chair
B. J. Atkins
Ed Colley
Robert DiPrimio
Dean Efstathiou
Maria Gutzeit
R. J. Kelly

From: Eric Campbell 
Chief Financial and Administrative Officer

A special meeting of the **Finance and Administration Committee** is scheduled to meet on **Monday, January 14, 2019 at 6:00 PM** at **Rio Vista Water Treatment Plant** located at 27234 Bouquet Canyon Road, Santa Clarita, CA 91350 in the Training Room.

SPECIAL MEETING AGENDA

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| 12. | | Adjournment | |

- * Indicates attachments
- To be distributed

NOTICES:

Any person may make a request for a disability-related modification or accommodation needed for that person to be able to participate in the public meeting by telephoning (661) 297-1600, or writing to Santa Clarita Valley Water Agency at 27234 Bouquet Canyon Road, Santa Clarita, CA 91350. Requests must specify the nature of the disability and the type of accommodation requested. A telephone number or other contact information should be included so that Agency staff may discuss appropriate arrangements. Persons requesting a disability-related accommodation should make the request with adequate time before the meeting for the Agency to provide the requested accommodation.

Pursuant to Government Code Section 54957.5, non-exempt public records that relate to open session agenda items and are distributed to a majority of the Board less than seventy-two (72) hours prior to the meeting will be available for public inspection at the Santa Clarita Valley Water Agency, located at 27234 Bouquet Canyon Road, Santa Clarita, California 91350, during regular business hours. When practical, these public records will also be made available on the Agency's Internet Website, accessible at <http://www.yourscvwater.com>.

Posted on January 7, 2019.

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